

Alcator Collaboration Policy Agreement



Preamble

The Alcator group welcomes collaborations with outside groups; they significantly enhance our program and increase our impact in the national and international arena. These collaborations benefit both parties and the fusion program as a whole.

It is intended that each collaborating group have a clear programmatic role appropriate to the scale of its effort and appropriate representation in Alcator executive committees. Programs will be mutually agreed between each collaborating party and the Alcator leadership. An outline of the program will normally be attached to this policy agreement except where the collaboration is of a brief or occasional nature.

We offer our collaborators full access to C-Mod data as it is collected and analyzed and, as far as feasible, access to the Alcator facility. With these privileges come responsibilities: to observe appropriate safety and security, to ensure that the data used are correct and are correctly interpreted, and to make certain that appropriate credit for providing measurements and analysis is given. The following agreement is intended to promote mutual understanding of these responsibilities.

Agreement

1. Visiting collaborators will observe all rules, regulations and requirements of MIT while on site, including but not limited to those associated with safety, security, health, hours of work and operations.
2. Collaborators will be allowed direct access to unpublished C-Mod data once this agreement has been signed by both parties. Computer accounts and other MIT privileges such as building access and office space will be reviewed periodically and will be renewed provided the agreement is being observed.
3. The results of all research from the C-Mod program, including that performed by collaborators, will be available to all members of the national and international C-Mod team.
4. Each organization in the collaboration will designate a principal contact who will have the responsibility for keeping his/her own staff informed on the relevant issues. The choice of these people will be agreed by both parties. The principal contacts will have responsibility to ensure that the terms of this agreement are known and observed by the members of the collaborating group.
5. The visiting group's principal contact will be responsible for orientation and administrative support of his organization's personnel.
6. The principal contact will have authority to represent his organization in day-to-day decisions respecting the collaboration.

7. We encourage presentation of the collaborative work in progress at C-Mod group meetings. Collaborators should plan to present a summary of their work at Alcator to the Alcator Science meeting, at least once every six months.
8. No member of either organization will disseminate the work of the other to third parties outside of the C-Mod team without explicit approval of the principal contact of the other.
9. Presentations at conferences and workshops of papers that make substantial use of unpublished C-Mod results are coordinated by the Alcator program committee, and require the explicit prior approval of the committee chairman or his/her designee. For major conferences, a rehearsal presentation to the Alcator group will normally be expected. In other cases, an abstract should be submitted to the committee.
10. Manuscripts or other materials intended for publication, and proposals that contain the work of the collaboration, will be circulated among all contributing organizations, and appropriate authorship and/or acknowledgment based on data and analysis used will be mutually agreed prior to submission for publication.

Signed for Alcator:
(Project Head or Designee)

Signed by Collaborator:

Alcator Principal Contact:

Collaborator's Principal Contact:

Date: